

June 4, 2026 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 p.m. on June 4, 2026 in accordance with the Public Meeting Act of 1975, Chapter 231. The Board observed a moment of silence for all those who have given their lives in service of their communities and nation.

ATTENDANCE: Commissioners DeSimone, Thomas Harrington, Robert Gallagher, and Gary Keyser were present. Commissioner Dugan Sr. was absent until 7:05 PM.

Administrator Hark Jr., Chief McGuinness, other District 3 staff and members of the public were also in attendance.

PUBLIC PARTICIPATION: None.

CORRESPONDENCE: None.

APPROVAL OF PREVIOUS MINUTES: None.

REPORT OF THE TREASURER: Commissioner Dugan Sr. reported – we are “Status Quo” and finances are tight as usual.

Report of Fire Commissioner Board Committees and Chief of Department:

MONTHLY REPORTS: Chief McGuinness gave his report. Fire Extinguisher training was provided to Township employees. A letter was received from Atlantic Health recognizing EMTs Villari, Harrington, Martin and Grilli for a stroke save. Chief McGuinness also reported that he attended the Rotary meeting with EMS personnel to discuss the dialer program. A check was presented to the fire company at the meeting to offset dialer costs.

EMS: No report.

BUDGET: Commissioner Dugan Sr. Reported that budget meetings have begun.

PERSONNEL: Commissioner DeSimone reported that the Board needs to go in to Executive Session.

NEGOTIATIONS: Correspondence was sent back to the FMBA closing negotiations at this time.

LIAISON TO THE VOLUNTEERS: Nothing to report.

BUILDINGS AND GROUNDS: Commissioner Gallagher reported that the second floor cubicles are to be flipped this weekend so we can see what it looks like with the entrances of them facing the opposite way. Was also reported that the urinal is backing up again and needs to be decalcified again. Commissioner Dugan asked if they wanted him to reach out to Norton Plumbing again who completed the work about 6 months ago. All were in agreement.

APPARATUS/EQUIPMENT AND MAINTENANCE: Commissioner Harrington reported that the tires on the ambulances have been replaced and preventative maintenance was still being completed by Chris Fiore. Brakes are still pending but set to be completed within the next week.

INSURANCE: Administrator Hark reported that the VFIS and Liability packages were renewed but that we are still awaiting the new workers comp renewal for next meeting.

BY-LAWS: Commissioner DeSimone reported the bylaw changes were completed at the last meeting and so there is a resolution on tonight's agenda adopting the changes.

WEBSITE: Up to date.

PLANNING COMMITTEE: Nothing to report.

LIASON TO EXEMPTS: Nothing to report.

RECORDS RETENTION: Nothing to report.

LIAISON TO HANOVER TOWNSHIP COMMITTEE: Nothing to report.

OLD BUSINESS: Administrator Hark reported that the keycard system is still set to be replaced in the next 2 weeks but at this time the parts were on backorder so no official date has been scheduled yet. Commissioner Keyser asked about the status of the station air compressor. Administrator Hark informed him that it was ordered and set to be delivered on June 11.

NEW BUSINESS: Commissioner Keyser informed the Chief the dates of the Wildwood Convention and asked that he reach out to those going to confirm attendance and then plan coverage accordingly.

REMINDERS:

The next Regular Meeting of the Board of Fire Commissioners will be held on Thursday, June 18, 2026 at 7:00 P.M.

Their will be a Joint Fire Prevention meeting on Monday June 8, 2026 at 6:30 P.M. at the District 2 Firehouse.

PUBLIC PARTICIPATION: None.

EXECUTIVE SESSION: Commissioner Harrington read Resolution 26-06-04-76 to enter into executive session. Commissioner Dugan Sr. made a motion to introduce the resolution, seconded by Commissioner Harrington. All were in favor.

The Board went into closed session at 7:22 p.m.

Personnel matters were discussed, and action will be taken.

The Board came out of closed session at 8:27 p.m.

RESOLUTIONS: Commissioner Gallagher read Resolution 26-06-04-77 adopting bylaw changes. Commissioner Gallagher made a motion to introduce the resolution, seconded by Commissioner DeSimone. All were in favor.

Commissioner Gallagher read Resolution 26-06-04-78 appointing per diem EMT Mauro. Commissioner Dugan Sr. made a motion to introduce the resolution, seconded by Commissioner Gallagher. Commissioner Keyser voted no. Commissioners Dugan Sr, DeSimone, Gallagher, and Harrington voted yes.

Commissioner Gallagher read Resolution 26-06-04-79 offering COE Volunteer EMT Danielle Geary. Commissioner Dugan Sr made a motion to introduce the resolution, seconded by Commissioner DeSimone. All were in favor.

ADJOURN: A motion was made by Commissioner Harrington, seconded by Commissioner Gallagher, to adjourn the meeting. All were in favor.

The meeting was adjourned at 8:29 p.m.

Respectfully submitted by

Robert Gallagher, Secretary